



Mary Baldwin College  
 South Boston Regional Center  
 820 Bruce Street  
 South Boston, VA 24592  
 Phone: (434) 572-5472  
 Fax (434) 572-5473

# 2009 Summer Institute Registration

Student's Name \_\_\_\_\_ E-mail Address \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone Home \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_

Type of Student:  Adult Degree Student (ADP Program)  Master of Arts in Teaching Student (MAT Program)

Special Student - Undergraduate  Special Student - Graduate

(Special students are individuals who are not currently in a specific program with MBC – just taking one or more courses)

If you are a special student and have **not** taken a class with Mary Baldwin College before, you will need to complete the **Special Student Application, Business Office Form, and Honor Pledge**. You will also need to **pay the one-time application fee of \$35**. Students taking graduate level courses will also need to **pay a \$40 Media Fee** (once per semester). Please make your check or money order payable to “Mary Baldwin College”

*Please register for all courses one week prior to the first class meeting*

If you have taken a course with Mary Baldwin College before, what is your MBC ID Number \_\_\_\_\_

Undergraduate Courses						
REVISED DATES						
Check box to register	Course No.	Course Title	2009 Summer Institute Week	Time	Semester Hours	Instructor
<input type="checkbox"/>	ED 300L SI	Elementary School Methods and Practicum	June 22-26	8 a.m. – 12 p.m.	4	Bagbey
<input type="checkbox"/>	ED 120L SI	Understanding Exceptional Individuals	June 15-19	8 a.m. – 12 p.m.	3	Lowery
<input type="checkbox"/>	ED 330L SI	Language Acquisition	June 29 – July 2	8 a.m. – 12 p.m.	3	Elliott
<input type="checkbox"/>	ED 157L SI	Computer Technology for Teachers	June 29 – July 2	8 a.m. – 12 p.m.	3	Lowery
<input type="checkbox"/>	ED 115L SI	Foundations of Education	July 6 - 10	8 a.m. – 12 p.m.	3	Lowery
<input type="checkbox"/>	ED 322L SI	Developmental and Diagnostic Reading Instruction & Practicum	July 13 - 17	8 a.m. – 12 p.m.	4	Dulaney
<input type="checkbox"/>	ED 310L SI	Middle and Secondary School Methods and Practicum	July 13 - 17	8 a.m. – 12 p.m.	4	Bagbey
<input type="checkbox"/>	ART 125L SI	Introduction to Art Education	July 20- 24	9 am. – 1 p.m.	3	Mulwee
<input type="checkbox"/>	ED 350L SI	Content Area Reading	July 27-31	8 a.m. – 12 p.m.	3	Dulaney
<input type="checkbox"/>	MATH 156L SI	Mathematics for Prospective Teachers	July 27-31	8:30 a.m. – 2:30 p.m.	3	Lowery-Carter

## Graduate Level Courses

Check box to register	Course No.	Course Title	2009 Summer Institute Week	Time	Semester Hours	Professor
<input type="checkbox"/>	IN609B SI Graduate Level	Inquiry into the Arts	June 22 - 26	9 a.m.- 2 p.m.	3	TBD
<input type="checkbox"/>	IN 620B SI Graduate Level	Inquiry into the Legal and Political Processes of Exceptionality	June 15 - 19	3 p.m.- 8 p.m.	3	Wilborn
<input type="checkbox"/>	IN629B SI Graduate Level	Leadership in Education	June 15 - 19	9 a.m.- 2 p.m.	3	Grove
<input type="checkbox"/>	ED603B SI Graduate Level	Thoughtful Assessment	June 22 - 26	3 p.m.- 8 p.m.	3	Elliott

The Summer Institute is a program of education courses held during the summer term at Mary Baldwin College South Boston Regional Center. Each course offered as a part of the Summer Institute will meet for one week of intensive study and coursework may be required throughout the summer term.

### REFUND POLICY

**Full Refund:** A full refund of course tuition paid will be available to the students if they drop a Summer Institute course **during the week June 1 - 5, 2008** (drop/add week) with no penalty.

**Partial Refund:** The **FIRST DAY** of the intensive study week will serve as the **partial refund/withdrawal period**. A student may withdraw from a Summer Institute course the first day of the intensive study week and receive a partial refund of course tuition paid. The student will be responsible for \$95 per semester hour. The Summer Institute course dropped during the partial refund/withdrawal period will appear on the student's transcript with a grade assignment of WP or WF.

**No Refund:** The **SECOND DAY** of the intensive study week will serve as the **no refund/withdrawal period**. Students withdrawing at this time **will not receive** a refund. The Summer Institute course dropped during the no refund/withdrawal period will appear on the students' transcript with a grade assignment of WP or WF.

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 Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

Advisor's Signature \_\_\_\_\_ Date \_\_\_\_\_

## REGISTRATION PAYMENT

<b>Tuition Rate:</b>	ADP Program Students - Undergraduate and Graduate Level Course	\$ 376 per semester hour
	MAT Program Students - Undergraduate and Graduate Level Course	\$ 412 per semester hour
	Special Students - Undergraduate Level Course	\$ 376 per semester hour
	Graduate Level Course	\$ 412 per semester hour

Payment: \_\_\_\_\_ total semester hours x \$ \_\_\_\_\_ cost per semester hour = \$ \_\_\_\_\_ Amount Due  
 (see tuition rate above)

### Check Method of Payment:

- \_\_\_\_\_ A check or money order payable to Mary Baldwin College is attached: Check # \_\_\_\_\_ Check Amount \_\_\_\_\_
- \_\_\_\_\_ A financial aid award letter is attached.
- \_\_\_\_\_ A voucher or letter from my employer is attached – Employer Name \_\_\_\_\_
- \_\_\_\_\_ I receive VA benefits. Copy of Benefits Statement attached
- \_\_\_\_\_ Charge my credit card as indicated below: (**VISA or MasterCard ONLY**)

Cardholder's Name \_\_\_\_\_

Card Number \_\_\_\_\_ Expiration Date \_\_\_\_\_

Authorized Signature of Cardholder \_\_\_\_\_