

# Mary Baldwin College Master of Arts in Teaching Program

## Registration form for Special Students

### Special Students

Individuals who possess bachelor's degrees from accredited institutions are eligible to enroll in courses as special students. Special students need not apply for admission to the graduate program. No financial aid services are provided to special students. Teachers seeking recertification credits may enroll as special students. No more than three courses may be taken in any five-year period. Students enrolled as undergraduates or postgraduate teacher certification students at Mary Baldwin College may be permitted to take up to two MAT courses as special students. They must receive permission from the MAT director.

### Registration Procedures

Complete this registration form and mail to **Mary Baldwin College, MAT Program, P.O. Box 1500, Staunton, VA 24402.**

### Drop Procedures

1. Consult with the MAT Director, Dr. Carole Grove by email at [cgrove@mbc.edu](mailto:cgrove@mbc.edu) or call toll free 1-866-849-0676.
2. Deadline to drop an MAT class with a complete refund is before the 2<sup>nd</sup> class meeting.

### I. PERSONAL INFORMATION (please print or type)

Full

Name \_\_\_\_\_

Last

First

Middle

Maiden

Home Address \_\_\_\_\_

Street

City

State

Zip

Telephone Number: Home: (\_\_\_\_) \_\_\_\_\_ Work: (\_\_\_\_) \_\_\_\_\_

Email \_\_\_\_\_

Birth Date \_\_\_\_\_

Social Security Number \_\_\_\_\_

U.S. Citizen:   • Yes   • No   If no, country of citizenship \_\_\_\_\_

Have you ever been convicted of a felony?   • Yes   • No

Have you ever been certified to teach?   • Yes   • No   If yes, date of certification \_\_\_\_\_

If Yes, have you ever had a license revoked?   • Yes   • No

Do you hold a current license to teach?   • Yes   • No   State of issue \_\_\_\_\_

Endorsement areas: \_\_\_\_\_

The information below will not be used in determining admission decisions or financial aid qualifications. This information will be used for administrative reporting in compliance with Title VI of the Civil Rights Act of 1964.

- American Indian/Alaskan
- Black, Non Hispanic
- Other \_\_\_\_\_
- Asian / Pacific Islander
- Hispanic
- White, Non Hispanic
- Male
- Female
- Married
- Single
- Divorced
- Separated
- Widowed
- Children # \_\_\_\_\_

**II. REGISTRATION**

I am registering for courses for (please check):

- Fall Semester 20\_\_\_\_\_
- Spring Semester 20\_\_\_\_\_
- Summer 20\_\_\_\_\_

I primarily plan to attend classes at the following location (please check):

- the Staunton campus
- the Richmond Center
- Charlottesville Campus
- Roanoke Campus

**I want to register for the following course (As a special student you can take 3 MAT courses)**

Course Number: \_\_\_\_\_ Course title \_\_\_\_\_ Instructor \_\_\_\_\_

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Please list all previous degrees and post-baccalaureate work you have completed:

Date	Degree	College / University	Discipline Area

**MARY BALDWIN COLLEGE HONOR SYSTEM**

All students at Mary Baldwin College are required to commit themselves to the Honor System and to make in writing the Honor Pledge. If you are able to make this commitment, please sign the pledge in the space provided.

*Believing in the principles of student government, I pledge myself to uphold the ideals and regulation of the Mary Baldwin community. I recognize the principles of honor and cooperation as the basis of our life together and shall endeavor faithfully to order my life accordingly and to encourage others to fulfill the ideals of the Honor System.*

Signature \_\_\_\_\_ Date \_\_\_\_\_

*Mary Baldwin College does not discriminate on the basis of sex (except that men are admitted only as ADP and graduate students), race, national origin, color, age or disability in its educational programs, admissions, co-curricular or other activities, and employment practices. Inquiries may be directed to the Dean of students, Mary Baldwin College, Staunton, VA 24401. Phone; (540) 887-7028.*