

**Qualifications**

Resident Assistant applicants must:

- Be a full time student carrying a minimum of 12 credits with sophomore status as of Fall 2011
- Have a minimum 2.4 cumulative GPA.
- Not be on disciplinary/residence life probation at time of employment
- Have one semester on campus living experience at MBC prior to starting employment
- Must have completed at least 2 semesters of coursework at MBC

**Compensation**

- Single Room (all single room and special housing fees waived) and credit of \$250 toward room and/or meal plan costs
- Stipend of \$2,200 for nine month appointment
- Effective leadership skills
- Interpersonal communication skills
- Community involvement

**Selection timeline**

Informational meetings will occur during hall meetings facilitated by current RA.

Attendance is mandatory at this meeting or an individual meeting with your RA or Assistant Community Coordinator.

Applications due (applicants will sign up for interviews at this time)

Monday, November 14, 2011	9AM-4PM	Kable House/Sena Center
---------------------------	---------	-------------------------

References due

Tuesday, November 15, 2011	5PM	Kable House/Sena Center
----------------------------	-----	-------------------------

Individual Interviews

November 15-18, 2011	TBA	Kable House/Sena Center
----------------------	-----	-------------------------

Notification

Letters available on Tuesday, November 22	9AM	Kable House/Sena Center
---	-----	-------------------------

**References**

As a part of the application process, you must submit two (2) references.

Reference forms are included in the application packet.

At least one reference must be from a Mary Baldwin College faculty or staff member.

The other may come from someone who knows you well (current/former employer, faculty, staff, or officer of club or organization).

**Job Requirements**

- Successful candidates must be available Mondays from 6-8PM for trainings and meetings.
- Evening and weekend work is required.
- Employment outside of the Resident Assistant position is limited to no more than 10 hours per week.