

**Mary Baldwin College
Residence Hall Association
Constitution 2008-2009**

PREAMBLE

We, the Residence Hall Association of Mary Baldwin College, strive to engage the residential population in programs that foster community and self-development. We serve as a liaison and referral source between residents, college departments, and student organizations campus-wide. At all times, we will uphold the Mary Baldwin College mission and the Student Government Association constitution. We, therefore, ordain and establish this Constitution for the Residence Hall Association of Mary Baldwin College.

ARTICLE ONE: NAME

The name of the organization shall be Residence Hall Association (hereafter referred to as RHA).

ARTICLE TWO: AMENDMENTS

Changes to the Residence Hall Association constitution shall be made by a majority vote of the active membership of the Residence Hall Association, followed by a review of the Constitutional Revisions Committee of the Student Government Association.

ARTICLE THREE: MEMBERSHIP

Mary Baldwin College does not discriminate on the basis of sex, race, national or ethnic origin, color, age, disability, religion, veteran's status, or sexual orientation.

ARTICLE FOUR: QUALIFICATIONS

All active members of RHA must adhere to the guidelines of the Student Government Association pledge and constitution.

Section I: Chairwoman

The Chairwoman must be a junior or senior having served on the RHA Executive Board or as a Residence Hall President the year of her candidacy. The Chairwoman must also maintain a 2.5 cumulative GPA and meet all requirements stated in the SGA Constitution Article (1), Section (1).

Section II: The RHA Executive Board

The Vice-Chair, Secretary, and Treasurer must have served on the RHA Executive Board or as a Residence Hall President the year of her candidacy. The Vice-Chair, Secretary, and Treasurer shall have a 2.3 cumulative GPA, in accordance with Article (1), Section (1), and Part (A) of the SGA Constitution.

Section III: Residence Hall President

Each Residence Hall President shall be an elected resident of the dorm they represent.

Section IV: The Advisor

The RHA Chairwoman under advisement of the RHA Executive Board will annually select a professional advisor from the Student Life staff as the advisor to their organization.

ARTICLE FIVE: ELECTIONS

Section I: Chairwoman

The Residence Hall Association Chairwoman will be elected on the first slate of Student Government Association elections under Article (1), Section (1).

Section II: RHA Executive Board

The RHA Executive Board will be elected on the second slate of Student Government Association elections under Article (1), Section (1).

Section III: Residence Hall President

The Residence Hall Association elections will take place after students have selected residential rooms for the academic year under Article (1), Section (7).

ARTICLE SIX: RHA EXECUTIVE BOARD RESPONSIBILITIES

Section I: Chairwoman

- A. Serves as a member of the SGA Executive Committee
- B. Presides over the RHA and Executive Board meetings
- C. Meets weekly with the RHA advisor
- D. Handles all RHA matters not specifically designated
- E. Facilitates informational sessions and HP elections
- F. Attends Senate meetings and serves as voice for RHA
- G. In the absence of an active Hall President on a community, the Chairwoman will assign an Executive Board member to fulfill those responsibilities.

Section II: Vice-Chair

- A. Assumes duties of Chairwoman in her absence
- B. Coordinates and recruits for VACURH delegation
- C. Oversees publicity of all RHA sponsored events
- D. Updates RHA Bulletin Board
- E. Attends Senate meetings

Section III: Secretary

- A. Keeps a record of all RHA proceedings; this includes agendas, minutes, and attendance
- B. Communicates any RHA information to the HPs through weekly minutes
- C. Reviews all program proposals and evaluations
- D. Attends Senate meetings to record attendance

Section IV: Treasurer

- A. Manages the RHA budget
- B. Gives regular updates to the Board of RHA budget
- C. Distributes monthly dorm statements to the HPs
- D. Coordinates any fundraisers including care packages
- E. Attends Senate meetings

Section V: Advisor

- A. Distributes Wal-Mart or College Credit Card to HPs and Executive Board as needed for programming
- B. Serves as a resource for RHA
- C. Meets weekly with the RHA Chairwoman
- D. Meets weekly with the Executive Board
- E. Attends the RHA campus-wide social programs
- F. Attends RHA conferences with delegation

ARTICLE SEVEN: RESPONSIBILITIES OF THE RESIDENCE HALL PRESIDENT

The Residence Hall President will focus on developing social, hall-wide programming. Each residential floor will elect one Hall President in Spencer and Woodson Residence Halls. One Hall President will be elected by each of the following residence halls: PEG, Hilltop, McClung, Memorial, King, Kable and Tullidge. The Apartments/Houses will have one shared Hall President. This totals 15 elected Hall Presidents campus-wide.

Section I: Responsibilities

- A. Attends all RHA meetings and programs as required and requested
- B. Attends weekly Senate meetings and represents designated hall
- C. Facilitates and publicizes a minimum of two social hall programs per semester
- D. Issues all program proposals and evaluations to the RHA Secretary
- E. Serves as liaison between hall community and Physical Plant regarding work orders and maintenance concerns
- F. Manages the budget for the designated community in accordance with guidelines set by the SGA Constitution
- G. Creates and distributes a monthly newsletter including RHA events and Senate minutes
- H. Updates community bulletin board with RHA and Senate information

ARTICLE EIGHT: VACANCIES

Any unusual vacancy in an RHA Executive Board or Residence Hall Position position, the RHA will exercise the rights to appoint or hold elections to fill the vacant position.

Section I: RHA Chairwoman

The Chairwoman may be impeached under Article XII of the SGA Constitution. If the Chairwoman resigns from her office, the Vice-Chairwoman shall become Chairwoman.

Section II: Executive Board

An Executive Board member shall be removed from office upon the third missed meeting in a semester without valid reasons for absences. If any Executive Board member resigns, the Chairwoman may appoint a replacement.

Section III: Hall President

A Hall President shall be removed from office upon the third missed meeting in a semester without valid reasons for absences at the discretion of the Executive Board.

Section IV: Other

If more than one Executive Board member resigns, then the remaining voting members of that board shall meet at the next regularly scheduled meeting time to nominate members of their board to the respective positions of Chairwoman, Vice-Chairwoman, Secretary, and Treasurer. An election shall then be held the following week among the voting members of the organization.

ARTICLE NINE: BUDGET

As constituents of the SGA and having pledged to uphold all ideals of the Honor Code and the SGA Constitution, all Treasurers associated with the RHA shall be held accountable to these standards concerning the handling of all Student Activity Fees to which they have been entrusted.

Section I: Campus Dorm Funds

The RHA Treasurer serves as the primary overseer of the dorm funds.

Section II: Hall Funds

The Hall President serves as the primary overseer of the hall funds.

ARTICLE TEN: POWER OF THE CONSTITUTION

This constitution shall over-ride all individual residence halls within boundaries set forth by this constitution.